



भारतीय प्रबन्ध संस्थान लखनऊ
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

To, M/s	RFQ No: IIML/PURCHASE/ TENTAGE SERVICES/2019 Date: 13/02/2019
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**REQUEST FOR QUOTATION: HIRING OF TENTAGE SERVICES FOR SPECIFIC ACTIVITY AT
INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW.**

Dear Sirs,

IIM Lucknow intend to hire services of tentage for a period of 04 days (14th March 2019 to 17th March 2019). Please quote your lowest rates as per the following specifications:

SI No	Description of items	Qty (Nos)	
1	Bed Set consist of a. Cot (Iron Bed -with wooden ply/Woven) b. Mattress (Gadda) c. Bed sheet d. Pillow with cover e. Blankets f. Towels	30 30 160 80 80 80	Items may increase or decrease as per institute requirement.

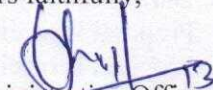
Kindly send us your quotation along with the most competitive rates (of one set), delivery period, validity of rates etc. as per **Annexure – A** within the date mentioned below in a sealed envelope addressed to the **Officer on Special Duty, Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow – 226 013** with Enquiry No. and date super scribed before **3:00 PM of 06th March 2019 (06/03/2019)** the last date. The quotations should be sent by Registered/Speed post or Courier services only. Quotations received after the due date/time **(06th March 2019 after 3:00 PM)** shall not be considered for further processing.

Disclaimer Clause:

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the RFQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction **for dispute (s), if any, shall be Lucknow**

Thanking you,

Yours faithfully,


Administrative Officer
Purchase & Stores

Enclosure : 1. General Terms & Conditions
2. Annexure- A

General terms and conditions

Eligibility Criteria

The bidder must submit:

- Registration Number of the bidder's firm along with the GSTIN and the PAN number allotted by the concerned competent authorities.
- Application format as per Annexure –“A”
- Application Fee in shape of Demand Draft of Rs 500/- (Rupees Five Hundred only) in favour of INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW.
- Details regarding the provision of support during event.

Terms and Conditions

The bidder must ensure:

A) Pricing:

- Quotation along with the most competitive rates (of one set), delivery period, validity of rates etc. as per **Annexure – A**
- Quote only for the items specified in the tender. No changes in the configuration or deviation from the tender document will be permitted.
- Need not to suggest any alternative product or different configuration in the same product.
- **Payment Terms:** - Payments will be made on after successful completion of event through NEFT/RTGs. Please provide mandatory BANK details

B) Procurement Rights: IIML Reserves the right to conclude the quantity with entire or partial as mentioned in the RFQ.

D) Validity of rates should be of minimum 90 days.

E) Security Fee: - Successful bidder has to submit a Demand Draft of Rs 10,000/- (Rupees Ten Thousand only) in favour of INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW.

Scope of Work

Successful bidder has to delivered and fix/install ordered items for given period and provide complete support during whole event.

Penalty Clause:

(a) In case of any damage in supplied material and if same is not replaced with in stipulated period, Cost of the same will be deducted from deposited security money.

Disqualification

The proposal is liable to be disqualified in the following cases:

- 1) Proposal not submitted in accordance with this document as per **Annexure – A**
- 2) During validity of the period, or its extended period, if any, the bidder increases his quoted prices.
- 3) Proposal is received incomplete in any form.
- 4) Proposal is received after the last date and time.
- 5) Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract.
- 6) If quotation is not addressed to the Officer on Special Duty (OSD).


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DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:

“All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English. The venue of Arbitration proceedings shall be Lucknow”


13/2/2019
Administrative Officer
Purchase & Stores



भारतीय प्रबन्ध संस्थान लखनऊ

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW
Prabandh Nagar, IIM Road, Lucknow – 226 013
Website: www.iiml.ac.in; E-mail:- purchase@iiml.ac.in

S. No.	Descriptions of the Firm	
1	GST No. of the Firm (attach attested copy)	
2	PAN/ GIR No. of the Firm (attach attested copy)	
3.	Registration No. of the Firm	
4.	Name of the Firm	
5.	Name and Contact No. proprietor/Director of company/Firm/ Contractor	
6.	Address of Tendering Company/ Firm/ Contractor	
7.	E-mail Address of proprietor/Director	

The offered rates are as follows:

Sl No	Descriptions of item	Qty (No.)	Rate per set (Rs.)	GST @%	Total Amount
1	Bed Set consist of a. Cot (Iron Bed -with wooden ply/Woven) b. Mattress (Gadda) c. Bed sheet d. Pillow with cover e. Blankets f. Towels	1 set			

Other Charges (if any) :.....

Cartage Charges (if any) :.....

Delivery Period (in days):

Certified that all above information's are correct to the best of my/ our information, knowledge and belief.

Dated

Name & Signature with Seal of the Bidder