



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW
Prabandh Nagar, IIM Road,
Lucknow – 226 013

Website: www.iiml.ac.in; E-mail:- purchase@iiml.ac.in, Contact No. 0522-6696929

To, M/s	ENQUIRY No: IIML/PUR/TRANSPORT /02/2019-20 Date: 01/04/2019
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REQUEST FOR QUOTATION: SERVICE AND REPAIR OF OMNI MARUTI VAN AT INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW.

Dear Sirs,

IIM Lucknow intend to services and repair of Omni Maruti Van (UP32 DC 3658) registration date March 2010. Kindly send us your quotation duly filled in annexure A with the most competitive rates delivery period, validity of rates etc. within the date mentioned below in a sealed envelope addressed to the **Officer on Special Duty, Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow – 226 013** before **1400 hours on 23/04/2019**.

The quotations should be sent titled by "**ENQUIRY No: IIML/ PUR / TRANSPORT/02/2019-20**" through Registered/Speed post or Courier services only. Quotations received after the due date/time i.e. **23/04/2019** after 1400 hrs shall not be considered for further processing.

Thanking you,

Yours faithfully,

Administrative Officer
Purchase & Stores

- Enclosure : 1. General Terms & Conditions
2. Annexure- A

General terms and conditions

Eligibility Criteria

The bidder must submit:

- Registration Number of the bidder's firm along with the GSTIN and the PAN number allotted by the concerned authorities.

Terms and Conditions

The bidder must ensure:

A) Pricing:

- Quote price for each of the components, repair and service as per the tender document.
- The prices are to be quoted on individual item Exclusive of taxes rather than the total package.
- Quote only for the items specified in the tender. No changes in the description of items from the tender document will be permitted.
- Labour charges and incidental charges is included.

B) Payment Terms:

- Payments will be made on after successful completion of job and satisfactory report from user department.

C) Procurement Rights: IIML Reserves the right to conclude the quantity with entire or partial as mentioned in the RFQ.

D) Validity of rates should be of minimum 90 days.

E) Please indicate the rate (s) of GST/ any other Tax (as may be applicable) explicitly.

Scope of Work: Vendor has to deliver, service and repair Omni Maruti Van (registration in March 2010).

SERVICING INCLUDES:

- 1) Filter Assy Oil
- 2) Belt, Water Pump (Fenner)
- 3) Strut Assy, FR Suspension, R/L
- 4) Absorber Assy., RR. Shock
- 5) Weight, Wheel Balance (20 Gram)
- 6) Arm Assy, Front Suspension
- 7) Tension Rod FR Suspension
- 8) Arm Set Center
- 9) Gear Box Assy Steering
- 10) Steering Tie Rod Assy
- 11) End Tie Rod RH
- 12) End Tie Rod LH
- 13) STRG Drag Rod Assy
- 14) Shoe Set RR Brake, Omni Minor
- 15) Cylinder Assy, RR LH Wheel
- 16) Pad Brake
- 17) Distilled Water
- 18) Bush Set, FR Stabilizer Bar
- 19) Coolant (SG) non amine
- 20) Brake Fluid GC 1500 AA
- 21) Service Kit Omni MPFI
- 22) Grease, Caliper Assy
- 23) Super Lubricant
- 24) Super cleaner (480)
- 25) Screen Wash 50
- 26) Auto Interior Cleaner- Liqui Moly

- 27) MGO (5W30)- Castrol
- 28) Seat Covers
- 29) Gear Oil
- 30) Battery

Labour charges

- 1) PMS 2P 20K/40K/60K/80K
- 2) Wheel Alignment
- 3) Wheel Balancing
- 4) Upholstery cleaning
- 5) All brake check & clean
- 6) Strut greasing
- 7) Throttle body assy and/or gasket fuel injector or injector holder (all)
- 8) Stone guard coating
- 9) Engine room painting
- 10) Front suspension frame
- 11) Steering knuckle (one side) with opposite side

Tubeless tyre (including Alignment): 145-80-12

Disqualification

The proposal is liable to be disqualified in the following cases:

- 1) Proposal not submitted in accordance with this document
- 2) During validity of the period, or its extended period, if any, the bidder increases his quoted prices.
- 3) Proposal is received in incomplete form and after due date and time.
- 4) Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract.
- 5) If quotation is sent by not super scribing enquiry no. and date.
- 6) If quotation is not addressed to Officer on Special Duty (OSD).

Disclaimer Clause:

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the RFQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction for dispute (s), if any, shall be Lucknow

DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:

"All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English.

The venue of Arbitration proceedings shall be Lucknow".



भारतीय प्रबन्ध संस्थान, लखनऊ

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Date: 01/04/2019

S. No.	Descriptions of the Firm	
1	GST No. of the Firm (attach attested copy)	
2	PAN/ GIR No. of the Firm (attach attested copy)	
3.	Registration No. of the Firm	
4.	Name of Tendering Company/ Firm	
5.	Name and Contact No. proprietor/Director of company/Firm/ Contractor	
6.	Address of Tendering Company/ Firm/ Contractor	
7.	E-mail Address of proprietor/Director	

Certified that all above information's are correct to the best of my/ our information, knowledge and belief.

Dated

Name & Signature with Seal of the Bidder

Annexure-A

ENQUIRY No: IIML/PUR/TRANSPORT /02/2019-20

Date: 01/04/2019

Please quote lowest rates in prescribed format:

Supply:

Sl No	Description of items	Qty (Nos)	Offered rate for required quantity				GST @ % (Extra)
			Exide	Okaya	Luminous	Amaron	
1.	Battery (12Volt 35 AH Lead Acid Storage) 1080-35R, MFS (Buy Back)	01 Pcs					
			MRF	JK Tyre	Bridgestone	Good year	
2.	<u>4.50-12 ULT Nylon Tyre and Tube</u>	04 pcs					
3.	<u>Tubeless tyre (including Alignment) : 145-80-12 (Brand: ////)</u>	04 pcs					
4.	Seat Covers for Maruti Omni Van Material:						
	CLOTH						
			Equivalent Brand	Luminous	Philips		
5.	Head Light						

Workshop:

Sl No	Description of items	Qty (Nos)	Offered rate per day	GST @ %	Total Amount
1	Servicing (as per tender document)	01			
2	Seat repairing				
3	Wiring Checking				
4.	Suspension and other work				

- Labour charges and incidental charges are included.

Other Charges (if any) :

Delivery Period (in days):

Dated

Name & Signature with Seal of the Bidder

