



भारतीय प्रबंध संस्थान लखनऊ, नोएडा परिसर
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS

**NOTICE INVITING E-TENDERS FOR PROVIDING AND
REPLACEMENT OF CONVENTIONAL LIGHT TO LED LIGHT
FIXTURES AT IIM-LUCKNOW, NOIDA CAMPUS**

NIT No.	:	IIMLNC/ESTATE/LED FIXTURE/2025-18, Dated 08.09.2025
Name of Work	:	Providing and Replacement of Conventional light to LED light fixtures at IIM Lucknow, Noida Campus.
Estimated Cost	:	Rs. 5,63,583/- (Inclusive GST as applicable)
Earnest Money	:	Rs. 11,272/-
Security Deposit	:	5% of the Tendered Value
Completion Period	:	45 Days
Warranty	:	5 Years for Lighting Fixtures and 1 Year for other Work.
Date of issue of Tender Documents	:	As mentioned in E-procure portal
Last Date of Submission of Bid	:	As mentioned in E-procure portal
Performance Bank Guarantee	:	3 percent of the tendered amount



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Name of work: Providing and Replacement of Conventional light to LED light fixtures at IIM Lucknow, Noida Campus.

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SCHEDULE

1	Name of organization	:	Indian Institute of Management Lucknow, Noida Campus
2	Tender / Quotation type (open / limited / EOI / auction / single)	:	Open
3	Tender / Quotation category (services / goods / works)	:	Goods & Works
4	Type of Contract (work / supply / auction / service / buy / empanelment / sell)	:	Work
5	Work Category	:	Electrical
6	Date of publishing / issue / start	:	As mentioned in E-procure portal
7	Document download start date	:	As mentioned in E-procure portal
8	Document download end date	:	As mentioned in E-procure portal
9	Date & time of pre-bid meeting	:	As mentioned in E-procure portal
10	Venue of pre-bid meeting	:	As mentioned in E-procure portal
11	Last date & time of uploading of bids	:	As mentioned in E-procure portal
12	Date & time of opening of Technical bids	:	As mentioned in E-procure portal
13	Tender fee	:	NIL
14	Earnest Money Deposit (EMD) ₹	:	11,272.00
15	Mode of payment of EMD & Tender Fee	:	Can be paid through RTGS/NEFT. IIML-NC Bank details are as under: Name of the Bank A/C : Indian Institute of Management Lucknow, Noida Campus Axis A/C No. :022010100356060 Name of the Bank : Axis Bank Ltd., IFSC Code : UTIB0000022 (This is mandatory that UTR Number is provided in the on-line quotation/bid. (Kindly refer to the UTR Column of the Declaration Sheet at Annexure-I))
16	Bid without EMD	:	To be considered as UNRESPONSIVE and bid shall summarily be rejected
17	No. of bids / covers (1 / 2 / 3 / 4)	:	2
18	Address for communication	:	Head Admin First Floor, A1 Building Plot no. B-1, Sector -62 Institutional Area, Noida-201307, U.P.
19	Contact No.	:	0120-6678521/8426
20	e-mail address for communication	:	estateoffice_nc@iiml.ac.in



INSTRUCTIONS FOR ONLINE BID SUBMISSION

As per the directives of competent authority, this quotation / tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>). The bidders are required to submit softcopies of their bids electronically on the CPP portal, using valid Digital Signature Certificates (DSC). The instructions given below are meant to assist the bidders in registering on the CPP portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP portal.

More information useful for submitting online bids on the CPP portal may be obtained at <http://eprocure.gov.in/eprocure/app>.

REGISTRATION

1. Bidders are required to enrol on the e-procurement module of the Central Public Procurement portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link, “click here to enrol”. Enrolment on the CPP portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique user name and assign a password for their accounts.
3. Bidders are advised to register their valid e-mail address and mobile number as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (class 2 or class 3 certificates with signing key usage) issued by any certifying authority recognised by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.) with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs into the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP portal to facilitate bidders to search active tenders by several parameters. These parameters could include tender ID, organisation name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organisation name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP portal.
1. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. The tenders can be moved to the respective “My Tenders” folder. This would enable the CPP portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
2. The bidder should make a note of the unique Tender ID assigned to each other, in case they want to obtain any clarification / help from the Helpdesk.



PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bids. Please note the number of covers in which the bid documents have to be submitted. Any deviations from these may lead to rejection of the bids.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black & white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor's certificates, etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should log into the site well in advance for bid submission so that he / she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as "on-line" to pay the tender fee / EMD as applicable and enter details of the instrument. Whenever, EMD/ Tender fees is sought, bidders need to pay the tender fee and EMD separately on-line through RTGS.
4. A standard BOQ Format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the white coloured [unprotected] cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

OR

In some cases financial bids can be submitted in PDF format as well (in lieu of BOQ).

5. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorised persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
7. The uploaded tender documents become readable only after the tender opening by the authorised bid openers.



8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

1. Any queries relating to tender document and the terms and conditions contained therein should be addressed to the tender inviting authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP portal in general may be directed to the 24 x 7 CPP Portal Help Desk. The contact number of the helpdesk is 18002337315.

GENERAL INSTRUCTIONS TO THE BIDDERS

1. The tenders will be received online through portal <https://eprocure.gov.in/eprocure/app>. In the technical bids, the bidders are required to upload all the documents in PDF format.
2. Possession of a valid class II / III Digital Signature Certificate (DSC) in the form of smart card / e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorised certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".
3. Tenderers are advised to follow the instructions provided in the "Instructions to the tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e-procurement at <https://eprocure.gov.in/eprocure/app>.



INFORMATION & INSTRUCTION TO BIDDERS FOR E-TENDERING

Head Administration, Indian Institute of Management Lucknow, Noida Campus on behalf of Director, IIM Lucknow invites online **Item Rate Tender** from Firms/ Contractors Registered in appropriate class and category with **CPWD, MES, BSNL and Railways** as per details given below.

Sr. No.	NIT No.	Name of Work & Location	Estimated cost put to bid (₹)	Earnest money (₹)	Tender Fee (₹)	Period of completion	Last date & time of submission of bid	Time & date of opening of Technical Bid	Time & date of opening of Financial Bid
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1	IIMLNC/ESTATE/LED FIXTURE/2025-18	Providing and Replacement of Conventional light to LED light fixtures at IIM Lucknow, Noida Campus.	5,63,583.00	11,272.00	NIL	45 days	As mentioned in E-procure portal	As mentioned in E-procure portal	To be decided after assessing Technical Bids

- The successful bidder shall be required to submit a performance guarantee of 3% of the tendered amount in the form of Bank Guarantee or F.D.R. from a Nationalized / Scheduled Bank within fifteen days of issue of letter of intent before award of work. In case of failure by the Contractor to submit the performance guarantee within the specified period, full earnest money will be forfeited by the Institute and the tender shall be treated as null and void. EMD shall be refunded after submission of PBG. **The performance guarantee shall be initially valid up to the stipulated date of completion (i.e. 50 days) plus sixty days beyond that.**
- Contractors who fulfil the following requirements shall be eligible to apply. Joint ventures are not accepted.
 - Should have satisfactorily completed the works as mentioned below during the last Seven years ending **previous day of last date of submission of bids.**
 - Three** similar works each costing not less than **40%**, or **two** similar works each costing not less than **50%** or one similar work costing not less than **80%** (**all figures rounded to nearest thousand**)



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3. **Earnest money (EMD)** shall have to be deposited / submitted as stipulated in the schedule.
 4. The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of submission of financial bid.
 5. Similar work means **Electrical Installation Work**.
 6. **Work means** work done with some Central Government Department / State Government Department / Central Autonomous Body / *State Autonomous Body* / Central Public Sector Undertaking / *State Public Sector Undertaking* / *City Development Authority* / *Municipal Corporation of City formed under any Act by Central / State Government and published in Central / State Gazette*.
 7. Completion certificates are required to be got issued by an officer not below the rank of Department head of similar works completed by the Firm. The work experience certificates submitted by the bidders shall clearly indicate that:
 - a. The similar work executed shall be **as per '5' above**
 - b. The completed cost of the work
 - c. Actual date of completion of the work
 8. IIML-NC is committed to follow the principle of transparency, equity and competitiveness in public procurement.
 9. **The intending bidder must read the terms and conditions [both commercial & Additional] carefully** which will be the part of the Contract. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
 10. Information and Instructions for bidders posted on website shall form part of bid document.
 11. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website e-procure.gov.in free of cost.
 12. But the bid can only be submitted after submission of **EMD as prescribed in the schedule**.
 13. Copy of all mandatory documents as desired in the NIT shall be scanned and up-loaded to the e-Tendering website within the period of bid submission. However, certified / original copy of all the scanned and up-loaded documents shall have to be submitted by the lowest bidder only within a week physically in the office of e-tendering authority, if so desired, by the tender inviting authority. During scrutiny of technical bids, if required, bidders may be asked to submit original documents for cross checking.
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14. Online bid documents submitted by intending bidders shall be opened only of those bidders, who has submitted **prescribed EMD** and other documents scanned and uploaded are found in order.
15. Those contractors not registered on the website mentioned above, are required to get registered beforehand. Bidders should refer "Instruction for Online Bid Submission" given earlier for further assistance.
16. When bids are invited in two / three stages systems and if it is desired to submit revised financial bid it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
17. The department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion.
18. Contractors must ensure to quote rate of each item.
19. The bid submitted shall become invalid if:
 - a. The bidder is found ineligible.
 - b. The bidder does not upload all the documents (including GSTIN registration) as stipulated in the bid document including the undertaking / declaration if any.
 - c. EMD not deposited as specified
 - d. Not registered with EPFO & ESIC



List of Mandatory Documents to be scanned and uploaded within the period of bid submission:

1. Annexure – 1 duly filled in and got signed
2. Proof of EMD deposit / Scanned copy of DD submission.
3. Enlistment order of Contractor.
4. Certificate of work experience as desired (vide clause 5 above)
5. Certificate of GST Registration
6. EPFO & ESIC Registration proof.
7. Valid Electrical Licence in the name of the contractor
8. Any other document as specified in the NIT



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS

NOTICE INVITING E-TENDER

1. Item rate tenders are invited on behalf of Director, IIM Lucknow from Firms/ Contractors Registered in appropriate class and category with **CPWD, MES, BSNL and Railways** as per details given below for the work of **Providing and Replacement of Conventional light to LED light fixtures at IIM Lucknow, Noida Campus.**
 - 1.1. The work is estimated to cost Rs. **5,63,583.00**. This estimate, however, is given merely as a rough guide.
 - 1.1.1. The authority competent to approve NIT for the combined cost and belonging to the major discipline will consolidate NITs for calling the bids. He will also nominate Division which will deal with all matters relating to the invitation of bids.
 - 1.2. Intending bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority, of having satisfactorily completed similar works of magnitude specified below:-
 - 1.2.1. Criteria of eligibility for submission of bid documents: Conditions for intending bidders / contractors
 - 1.2.1.1. **Three** similar works each costing not less than **40%**, or two similar works each costing not less than **50%**, or one similar work costing not less than **80%** in last 7 years ending previous day of last date of submission of bids. The value of executed work shall be brought to current costing level by enhancing the actual value of work at simple rate of 7% per annum; calculated from the date of completion to last date of submission of financial bid.
 - 1.2.2. **To become eligible for issue of bid, the bidders shall have to furnish an affidavit as under -** “I / We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I / we shall be debarred for bidding in IIML-NC in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee (Scanned copy to be uploaded at the time of submission of bid)”
2. Agreement shall be drawn with the successful bidders on prescribed Form. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **45 days from** the date of start or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. The site for the work is available.



5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen from the web Site **e-procure.gov.in**.
 6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of tender as notified.
 7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of tender as notified.
 8. If it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the tender submitted earlier shall become invalid.
 9. EMD shall have to be deposited / submitted as stipulated in the schedule of the NIT.
 - 9.1. Copy of all 'mandatory documents' and other documents as specified in the press notice shall be scanned and uploaded to the e-tendering website within the period of bid submission. **However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.**
 10. The bid submitted shall become invalid, if:
 - 10.1. The bidder is found ineligible.
 - 10.2. The bidder does not upload all the documents (including GSTIN Registration) as stipulated in the bid document.
 - 10.3. EMD & Proper Affidavit not submitted as specified
 - 10.4. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of the bid opening authority.
 11. The contractor whose bid is accepted will be required to furnish **performance guarantee of 3% (Three Percent)** of the bid amount within the period specified in Schedule F. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank / Banker' cheque of any scheduled bank/ Demand Draft of any scheduled bank/Pay order of any Scheduled Bank (in case guarantee amount is less than Rs.1,00,000/-) or Government Securities or Fixed Deposit Receipts or irrevocable Bank Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor.
 12. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and subsoil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation
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they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

13. The competent authority on behalf of the Board of Governors does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.
14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
15. The competent authority on behalf of the Board of Governors reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
16. No Engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract liable to be cancelled, if, either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
17. The bid for the works shall remain open for acceptance for a period of **ninety days from the date of opening of financial bids**, if any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, then the IIML-NC shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the re-bidding process of the work.
18. This notice inviting bid shall form a part of the contract document. The successful bidder / contractor, on acceptance of his bid by the Accepting Authority shall **within fifteen days** from the stipulated date of start of the work, sign the contract consisting of:-
 - 18.1. The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates



quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.

- 19.** In case any discrepancy is noticed between the documents as uploaded at the time of submission of the bid online and hard copies as to be submitted physically in IIML-NC, if so desired by the accepting authority, then the bid submitted shall become invalid and the IIML-NC shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid. Further the bidder shall not be allowed to participate in the bidding process of the work.
- 20.** GST or any other tax applicable in respect of inputs procured by the contractor for this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in respect of the same. However, component of GST at time of supply of service (as provided in CGST Act 2017) provided by the contract shall be varied if different from that applicable on the last date of receipt of tender including extension if any.



DEFINITIONS

In this Contract, the following words and expressions shall have the meanings as stated below:

1. **'IIM'** shall mean Indian Institute of Management, IIML Road, Lucknow and shall include their successors and assigns, as well as their authorized representatives.
2. **"ENGINEER-IN-CHARGE"** shall mean the engineer appointed by the IIML to supervise all activities of the project.
3. **'TENDERER'** shall mean the company/agency who quotes against the tender inquiry for undertaking the work.
4. **'CONTRACTOR'** shall mean the successful tenderer whose tender has been accepted by the IIML and to whom the order is placed by the IIML and shall include his heirs, legal representatives, successors etc.
5. **'PERMANENT WORKS'** shall mean all the works included in the schedule of quantities and shall also include additions, alterations, etc. communicated in writing.
6. **'SITE'**, shall mean all places i.e. IIM, Lucknow where the project is to be executed
7. **'PROJECT'** shall mean the entire work specified in the contract documents inclusive of extra items/extra quantities (if any) executed during the contract period.
8. **'ACCEPTANCE LETTER'**, shall mean written consent by a letter of IIML to the tenderer intimating him that his tender has been accepted.
9. **'CONTRACT'** shall mean the articles of Contract Agreement. The conditions of the contract, schedule of quantities, and specifications, are attached and duly signed by the IIML and the Contractor.
10. **'DATE OF CONTRACT'** shall mean the date on which the IIML has issued an acceptance letter.
11. **'CONTRACT PERIOD'** shall mean the period (including rainy season) specified in the tender documents during which the contract shall be executed.
12. **'COMPLETION CERTIFICATE'** shall mean the certificate issued by the IIML to the contractor after the successful completion of the project. This certificate will be issued on the basis of the consultant's/ User's certificate to IIML about the completion of the job.
13. **'EXTRA ITEMS'** are those items, which are not appear in the BOQ but are required to be executed during the project period and for which rates are to be derived as per the formula given in the conditions of the contract.
14. **'EMD'** shall mean Earnest Money Deposit. The Owner takes this amount to check the earnestness/seriousness of the tenderers in case they are selected as winners.



COMMERCIAL AND ADDITIONAL CONDITIONS

1. GENERAL

- 1.1. Location: IIM Lucknow, Noida Campus.
- 1.2. The work shall be executed as per CPWD General Specifications for Electrical Works Part-I (Int.) 2013, Part-II (Ext.) 1994, as amended up to date, relevant I.E. Rules, BIS/IEC and as per directions of Engineer-in Charge. These additional specifications/conditions are to be read in conjunction with above and in case of variations; specifications given in these additional conditions shall apply. However, nothing extra shall be paid on account of these additional specification and conditions, as the same are to be read along with schedule of quantities for the work.
- 1.3. The tenderer should in his own interest visit the site and get familiarize with the site conditions before tendering.
- 1.4. No T&P shall be issued by the Department and nothing extra shall be paid on account of this.

2. COMMERCIAL CONDITIONS:

- 2.1. Type of contract: The work to be awarded by this tender shall be treated as indivisible works contract.
- 2.2. Submission and opening of Tenders:
 - 2.2.1. The tender is in two parts:
 - 2.2.1.1. Part-I -Technical cum Un-priced commercial Bid
 - 2.2.1.2. Part-II-Price Bid
- 2.3. The tender shall be submitted online, duly completed as per NIT conditions within period of bid submission.
- 2.4. The tenderers are advised not to deviate from the technical specifications / item, commercial terms and conditions of NIT like terms of payment, guarantee, arbitration clause, escalation etc.
- 2.5. Technical cum un-priced commercial bid only shall be opened on the due date and time in the presence of tenderers or their authorized representative who wish to remain present.
- 2.6. Scrutiny/evaluation of the technical-cum-commercial bid shall be done by the department. In case, it is found that the technical-cum-commercial bid of a tenderer is not in line with NIT specifications/requirements and/or contains too many deviations, the department reserves the right to reject the technical bid of such firms(s) without making any reference to the tenderer(s).
- 2.7. Necessary clarifications required by the department shall have to be furnished by the tenderer within the time given by the department for the same. The tenderer will have to depute his representative to discuss with the officer(s) of the department as and when so desired. In case, in the opinion of the department a tenderer is taking undue long time in furnishing the desired clarifications, his bid will be rejected without making any reference.
- 2.8. After obtaining clarification from all the tenders, the department will intimate the tenders who's technical cum commercial bids are acceptable.
- 2.9. The price bids of only those tenderers shall be opened whose technical bids are found to be technically acceptable. The time and date of opening of price bid shall be fixed after the technical cum unpriced commercial bid is accepted and intimated to them by post/Fax/e-mail.
- 2.10. The department reserves the right to reject any or all the price bids and call for fresh prices/tenders as the case may be without assigning any reason.

3. TERMS OF PAYMENTS

- 3.1. Payment shall be released after successful completion (Supply, Installation, Testing and satisfactory commissioning) of the work. However, R.A. bill may be preferred to the extent of prorated



basis based on progress of overall work. Bidder should note that necessary documents (PAN card, cancelled cheque, GST Reg. proof and RTGS mandate form as per prescribed proforma of IIML-NC) be submitted as soon as the work is awarded to them. Payment shall be processed after submission of Invoice and necessary documents / certificates (as mentioned in the NIT/ Engineer-in Charge). Bidder shall have to comply all necessary documents as outlined in the Contract as to be desired by the Auditor and or by the accountant. It may take one to two months in the whole process (from submission / acceptance of bill in CMB / MB by the contractor up to processing by Accounts section) to release payment subject to quick compliance of all submittals by the contractor. Applicable Taxes shall be got deducted from the bill as per prevailing orders of the Government. 'GST part of the bill' shall be released after submission of proof of payment of GST, i.e. B2B challan, etc. as may be, by the contractor.

4. AWARD OF WORK

4.1. Work shall be awarded to the successful bidder only after concurrence of the Auditor of the Internal Audit Section of the IIML-NC as per extant Rules of the Institute.

5. SECURITY DEPOSIT

5.1. Security Deposit shall be deducted from each running bill and final bill to the extent of 5% of the gross amount payable. The security deposit shall be released on the expiry of guarantee/ Maintenance period stipulated in the contract i.e. 05 Years.

6. PERFORMANCE GUARANTEE

6.1. The successful tenderer shall submit an irrevocable performance guarantee of 3% of the tendered amount in addition to other deposit mentioned elsewhere in the contract for his proper performance of the contract agreement within 15 days of issue of letter of acceptance of tender. This guarantee shall be in the form of Demand Draft/Pay order of irrevocable bank guarantee bond of any schedule bank or the State Bank of India in the specified perform a of Government Security, fixed deposit receipt pledged in favour of Indian Institute of Management Lucknow, Noida Campus or as specified in the letter of acceptance of tender. The performance guarantee shall be initially valid up to the stipulated date of completion plus 60 days. This bank guarantee shall be kept valid till the recording of completion certificate for the work by the competent authority. This shall be released after submission of fresh bank guarantee for the comprehensive maintenance. Fresh bank guarantee shall have to be submitted @3% of the contract amount of comprehensive maintenance for the whole period of maintenance plus 60 days beyond.

6.2. Income tax, GST, labour cess & other statutory deduction etc. shall be made at source as per the prevalent laws. The deduction of Security Deposit, Income Tax, etc., shall be done after calculation for the above due payment as per clause 3 above and net payment shall reduce accordingly.

7. RATES

7.1. The rates quoted by the tenderer, shall be firm and inclusive of all taxes (including works GST & labour cess), duties, levies, etc. and all charges for packing forwarding, insurance, freight and delivery, installation, testing and commissioning etc. at site including temporary construction of storage, risks overhead charges, general liabilities/ obligations.

8. COMPLETENESS OF TENDER

8.1. All sundry equipment's, fitting, unit assemblies, accessories, hardware items, foundation bolts, termination lugs for electrical connections and all other items which are useful and necessary for efficient assembly and installation of equipment and components of the work shall be deemed to



have been included in the tender irrespective of the fact whether such items are specially mentioned in the tender documents or not.

9. STORAGE AND CUSTODY OF MATERIAL

9.1. The agency has to make his own arrangement for storage. No separate storage accommodation shall be provided by the department. Watch and ward of the storage and their safe custody shall be responsibility till the final taking over of the installation by the department.

10. CARE OF THE BUILDING

10.1. Care shall be taken by the contractor while handling and installing the various equipment and components of the work to avoid damage to the building. He shall be responsible for repairing all damages and restoring the same to their original finish at his cost. He shall also remove at his cost all unwanted and waste material arising out of the installation from the site of work.

11. COMPLETION PERIOD

11.1. The completion period indicated in the tender documents is for the entire work of planning, designing, approval of drawings etc, arrangement of materials & equipments, delivery at site including transportation, installation, testing, commissioning and handing over of the entire system to the satisfaction of the Engineer-in-charge.

12. GUARANTEE

12.1. The contractor shall guarantee the entire Electrical Installation work as per specifications both for components and for system as a whole. All LED lighting fixture shall be guaranteed for Five year from the date of commissioning against unsatisfactory performance and / or breakdown due to defective design, workmanship or material. The equipment or component, or any part thereof, so found defective during guarantee period shall be forthwith replaced free of cost to the satisfaction of the Engineer-in Charge. In case it is felt by the department that undue delay is being caused by the contractor in doing this, the same will be got done by the department at the risk and cost of the contractor. The decision of Engineer-in-Charge in this regard shall be final & binding on the contractor.

12.2. The tenderer shall guarantee among other things, the following:

12.2.1. Quality, strength and performance of the material used as per manufacturer's standards.

12.2.2. Safe mechanical and electrical stress on all part under all specified conditions of operation.

12.2.3. Satisfactory operation during the maintenance period.

13. POWER SUPPLY

13.1. Power supply shall be made available by the department at one point near the site free of cost, if required. Further, the arrangement for tapping power supply from this point shall be made by the contractor.

14. EXTENT OF WORK

14.1. The work shall comprise of entire labour including supervision and all material necessary to make a complete installation and such tests and adjustment and commissioning as may be required by the department. The term complete installation shall not only mean major items of the plant and equipment's covered by the specification but all incidental sundry components necessary for complete execution and satisfactory performance of installation with all layout charts whether or not those have been mentioned in details in the tender documents in connection with this contract as this is a turnkey job.



15. VALIDITY

15.1. Tenders shall be valid for acceptance for a period 90 days of days from the date of opening of Technical Bid.

16. COMPLIANCE WITH REGULATIONS AND INDIAN STANDARDS

16.1. All works shall be carried out in accordance with relevant regulation both statutory and those specified by the Indian Standards related to the works covered by this specification in particular, the equipment and installation will comply with the following:

- 16.1.1. Factories Act
- 16.1.2. Indian Electricity Rules
- 16.1.3. B.I.S. & other standards as applicable
- 16.1.4. Workmen's compensation Act
- 16.1.5. Statutory norms prescribed by local bodies like fire department, CEA, Power Supply Co. etc.

17. INDEMNITY

17.1. The successful tenderer shall at all times indemnify the department, consequent on this works contract. The successful tenderer shall be liable, in accordance with the Indian Law and Regulations for any accident occurring due to any cause and the contractor shall be responsible for any accident or damage incurred or claims arising there from during the period of erection, construction and putting into operation the equipments and ancillary equipment under the supervision of the successful tenderer in so far as the latter is responsible. The successful tenderer shall also provide all insurance including third party insurance as may be necessary to cover the risk. No extra payment would be made to the successful tenderer on account of the above.

18. ERECTION TOOLS

18.1. No tools and tackles either for unloading or for shifting the equipments for erection purposes would be made available by the department. The successful tender shall make his arrangement for all these facilities

19. COOPERATION WITH OTHER AGENCIES AND OCCUPANTS OF THE BUILDING

19.1. The successful tenderer shall co-ordinate with other working contractors, if any and other occupants of different offices / Labs, etc., and exchange freely all technical information so as to make the execution of this work / contract smooth. No remuneration should be claimed from the department for such technical cooperation. If any unreasonable hindrance is caused to other agencies and any completed portion of the work has to be dismantled and re-done for want of cooperation and coordination by the tenderer during the course of work, such expenditure incurred will be recovered from the successful tenderer if the restoration work to the original condition or specification of the dismantled portion of work was not under taken by the tenderer himself.

20. MOBILIZATION ADVANCE

20.1. No mobilization advance shall be paid for this work

21. INTERPRETING SPECIFICATION

21.1. In interpreting the specification, the following order of decreasing importance shall be followed in case of contradictions:

- 21.1.1. Schedule of quantities
- 21.1.2. Technical Specification
- 21.1.3. Drawing (if any).
- 21.1.4. General Specification for Electrical Works of CPWD (relevant Parts)



21.1.5. Relevant BIS or other international code in case BIS code is not available.

22. POLICY OF THE INSTITUTE

22.1. Institute has a policy against sexual harassment and is committed to providing an environment free from sexual harassment of women at the workplace. Contractor shall have to abide by the policy of the Institute with due diligence. Any violation on the part of the contractor shall be dealt with the extant rules of the Institute.

23. Contractor has to quote against the item of schedule of credit of dismantle material. The contractor cannot quote either minus rate or zero rate for these items. This total quoted amount against these items will be considered in calculating lowest agency. However, actual recovery in bills will be made as per actual quantity of dismantle material received and rate quoted by agency.

24. SITE INFORMATION

The tenderer should, in his own interest, visit the site and familiarize himself with the site conditions before tendering. For any clarification, tenderer may discuss with the Engineer-in- Charge.

25. LIQUIDATED DAMAGE CHARGES

0.05% per day of contract value for delays up to 15 days. 0.10% per day of contract value for delay from 15-30 days and for delay beyond 30 days, it will be 0.25 % of the contract Value per day. The total levy of this Liquidated damage shall not exceed more than 10% of the contract value.



DETAILS OF EXISTING LIGHT FIXTURE

Old CFL Panel Location					
Sr.	Location	Floor	Area	2x2 CFL Panel Qty (Nos.)	1x1 CFL Panel Qty (Nos.)
1	A1 Building	4th	Lobby, Reception	14	12
2		3rd	Gallery	0	5
3		2nd	CC, Library	25	17
4		2nd	Exam Hall	44	34
5		1st	Lobby, Office	17	10
6		Ground	Lobby, Reception	21	13
7	A2 Building	Ground	Canteen	12	6
8	A2 Building	1st	2103 & 2102	6	9
9	MDP Dining Hall	Ground	Dining Hall	26	0
10	IPMX Dining Hall	Ground	Dining Hall	21	0
Total Count				186	106
Total Count +5%				195	111

Note: Location & Qty. of OLD CFL Panel maybe differ as actual.



SCOPE OF WORK

The scope of work under this contract shall include **supply, installation, testing, commissioning, dismantling, and buyback** of existing lighting fixtures at IIM Lucknow Noida Campus, Dining Halls (A1, A2, MDP & IPMX), as per details mentioned in the Bill of Quantity (BOQ). The contractor shall carry out the work strictly in accordance with the specifications, standards, and instructions of the Engineer-in-Charge. The detailed scope is as follows:

1. SUPPLY & INSTALLATION

1.1.

1.2. Supply of **energy-efficient LED Panels of following specifications with minimum 5 years OEM warranty:**

- LED Panel 36W, 2x2 ft., Cool White
- LED Panel 22W, 1x1 ft., Cool White

1.3. Panels shall conform to relevant IS/IEC standards, with proper certification (BIS/LM79/LM80 compliance).

1.4. Installation shall include all necessary fixing arrangements such as **MS frame, clamps, screws, suspension kits, fasteners, wiring etc. as required** to make the fittings operational.

1.5. Proper alignment, levelling, and finishing of fixtures to match the existing ceiling aesthetics shall be ensured.

2. INSPECTION AND TESTING

All the material shall be purchased by the contractor from OEM or his authorized dealer. Proof of purchasing from such authorized source like copy of bill/ challan/Tax Invoice etc. shall be submitted to the department before claiming on account bill for payments.

Final Inspection & Testing

Final Inspection & testing will be done by the Engineer-in-Charge or his representative as per details indicated in CPWD Specifications and ISI Code by the authorized representative of IIML-NC.

3. TESTING & COMMISSIONING

3.1. Each installed LED panel shall be tested for:

- 3.1.1. Illumination level and uniform light distribution.
- 3.1.2. Power consumption and voltage parameters.
- 3.1.3. Proper earthing and insulation resistance.
- 3.1.4. Stable and flicker-free operation.

3.2. b) Test reports and installation completion certificate shall be submitted to the Engineer-in-Charge.



4. DISMANTLING & SHIFTING

- 4.1. Dismantling of **old CFL Panels (both 2x2 & 1x1 types)** from the existing ceiling carefully without damaging ceiling grids.
- 4.2. Removal of wiring and accessories if any, ensuring safe disconnection.
- 4.3. Safe shifting of dismantled materials to designated **scrap yard/store inside campus** as directed by the Engineer-in-Charge.

5. BUYBACK OF OLD FIXTURES

- 5.1. After completion of installation and commissioning of new LED panels, all dismantled **old CFL fixtures** (292 Nos.) shall be taken by the contractor under buyback clause as per BOQ
- 5.2. The buyback shall be executed only after approval from the Engineer-in-Charge and proper handing-over records.

6. GENERAL REQUIREMENTS

- 6.1. Contractor shall use only **genuine OEM products** with proper warranty certificates.
- 6.2. All consumables, accessories, tools, and tackles required for the installation shall be arranged by the contractor at no extra cost.
- 6.3. Contractor shall maintain cleanliness at site, dispose of debris/scrap as per instructions, and restore the site to its original condition after work completion.
- 6.4. The work shall be carried out in a **phased manner**, ensuring minimum disturbance to the functioning of Dining Halls, exam halls.
- 6.5. Safety measures shall be strictly followed as per IS codes and labour safety norms.

7. COMPLETION & HANDOVER

- 7.1. The entire work must be completed within **45 Days** from the date of LOI/WO.
- 7.2. On completion, a joint inspection shall be carried out with IIML representatives.
- 7.3. Final acceptance shall be based on successful testing, commissioning, and verification of warranty documents.



ANNEXURE - 1

**<< Organization Letter Head >>
DECLARATION**

I / We, _____ hereby declare that all the information and data furnished by our organization with regard to this tender specification are true and complete to the best of our knowledge. I / we have gone through the specification, conditions and stipulations in details and agree to comply with the requirements and intent of specification.

1 Name & Address of the bidder:	:	
2 Phone:	:	
3 E-mail:	:	
4 Contact person Name:	:	
5 Mobile number:	:	
6 GSTIN number:	:	
7 PAN number:	:	
8 UTR no. [if deposited online] for EMD:	:	
9 DD / FDR / Banker's Cheque No. [if uploaded scanned copy] for EMD	:	
10 Bank name:	:	
11 Branch address:	:	
12 Branch telephone no.:	:	
13 MICR Code of the bank:	:	
14 IFSC code:	:	
15 Bank Account no.:	:	
16 Type of account:	:	
17 Pl attach one cancelled cheque:	:	

We further declare that our organization has not been blacklisted / delisted or put to any holiday by any Institutional agency / Govt. Department / Public Sector Undertaking in the last three years.

(Signature & name of the bidder)
Seal of the bidder



SPECIFICATIONS

1. The work shall be carried out as per CPWD general Specifications for Electrical Works Part – I, II & IV as amended upto date along with the following changes, relevant IE Rules and as per directions of Engineer-in-Charge.
2. For electrical panels, CPWD General Specifications for Electrical Works Part-IV shall be applicable.



LIST OF APPROVED MAKES FOR ELECTRICAL WORKS

ACCEPTABLE MAKE OF EQUIPMENTS AND MATERIALS		
S. No	Name of items	Approved Make
1	Recess LED fitting 2x2 Feet / Recess LED fitting 1x1 Feet	Havells/ Philips/ Wipro

Note:

1. The above-preferred makes shall also be applicable for Maintenance works. In case there is any Compatibility problem in case of Modular accessories, MCBs etc., the materials of existing makes shall be used, for replacement only.
2. Make of the materials if not specified above shall be got approved from Engineer-in-charge before use on work. Decision of Engineer-in –charge shall be final in this case.
3. For any item not covered in the above list, the contractor shall require to get the samples approved from the Engineer-in-charge before the supply is made.



BID SUBMISSION CHECK LIST

ONLINE BID SUBMISSION:

The Online bids (complete in all respect) must be uploaded online in **two** Envelops as explained below :-

Envelope – 1 (Following documents to be provided as single PDF file)			
Sl. No.	Documents	Content	File Types
1	Technical Bid	Annexure – 1 (To be submitted on firm's letter head)	.PDF
2		Proof of EMD deposit/ scanned copy of DD submission.	.PDF
3		Enlistment order of contractor	.PDF
4		Certificate of work experience as desired, BOQ of work showing components of work.	.PDF
5		Certificate of GST Registration	.PDF
6		Registration Copy of EPFO & ESIC proof	.PDF
7		Valid Electrical License	.PDF
8		Bidder shall sign all pages of the quotation document and upload the scanned copy of the same.	.PDF
9		Any other document as specified in the NIQ	.PDF
Envelope – 2			
Sl. No.	TYPES	Content	
1.	Financial Bid	Price bid should be submitted in BOQ format.	.EXL



SCHEDULE OF QUANTITY

Name of work: - Providing and Replacement of Conventional light to LED light fixtures at IIM Lucknow, Noida Campus.

S. No	Description of items	Qty	Unit	Rates	Amount
1	Supply, Installation, Testing & Commissioning of 30- 36 W LED Panel fitting having color temperature 4000/6500K, having minimum lumen output 3600 lumen fully diffused recessed mounted 2'X2' LED luminaries with UGR <19, offering comfortable experience to occupants of indoor spaces suitable for existing 600x600mm ceiling cut out complete with hanging arrangement including connection with 3 x1.5 sqm mm FRLS copper conductor wire, 20 mm dia flexible steel conduit, coupler etc. as reqd. (Note:- Bidder has to submit 5 years guarantee for on site replacement/repairing of defective fittings from the regional manager of OEM of fittings) (Make: Havells/ Philips/ Wipro)	195	Each		
2	Supply, Installation, Testing & Commissioning of 22 W LED Panel fitting having color temperature 4000/6500K, having minimum lumen output 2200 lumen fully diffused recessed mounted 1'X1' LED luminaries with UGR <19, offering comfortable experience to occupants of indoor spaces suitable for existing 300x300mm ceiling cut out complete with hanging arrangement including connection with 3 x1.5 sqm mm FRLS copper conductor wire, 20 mm dia flexible steel conduit, coupler etc. as reqd. (Note:- Bidder has to submit 5 years guarantee for on site replacement/repairing of defective fittings from the regional manager of OEM of fittings) (Make: Havells/ Philips/ Wipro)	111	Each		
	Total Amount (A) Rs				
	Credit of Dismantle items (B)				
(i)	Old 2'x2' mirror type CFL Light Fitting	186	Each		
(ii)	Old 1'x1' mirror type CFL Light Fitting	106	Each		
	Total Amount (B) Rs				
	Balance (A)-(B) Rs.				

*** Bidder shall quote rates in the BOQ specified for this purpose

Note: - Contractor has quote against the item of schedule of credit of dismantled material. The contractor cannot quote either minus rate or zero for these items. This total quoted amount against these items will be considered in calculating lowest agency, however actual recovery in bill will be made as per actual quantity of dismantled material received and rate quoted by agency.