



## भारतीय प्रबंध संस्थान लखनऊ, नोएडा परिसर

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW NOIDA CAMPUS

**B-1, Sector 62, NOIDA – 201 307 (UP)**

Website: [www.iiml.ac.in](http://www.iiml.ac.in); E-mail: [estateoffice\\_nc@iiml.ac.in](mailto:estateoffice_nc@iiml.ac.in), Contact No. 0120-6678532

<b>To,</b> <b>M/s .....</b> <b>.....</b> <b>.....</b>	<b>Enquiry No: IIML-NC/ESTATE/RFQ/CIVIL &amp; PAINTING WORK/2025/03, Date: 12.02.2025</b>
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### **REQUEST FOR QUOTATION (RFQ) FOR THE FOR CIVIL & PAINTING WORK AT IIML-NC**

Dear Sirs,

The Indian Institute of Management Lucknow is one of the premier management institutes in the country was established by Government of India, Ministry of Human Resources Development. Indian Institute of Management Lucknow took the lead in establishing a satellite campus at Noida, suburb of New Delhi in the National Capital Region.

IIM Lucknow, Noida Campus intends **RFQ (Request for Quotation)** from the Indian national agency/firms for Civil and Painting work at IIML-NC. Kindly quote the most competitive rates on or before closing date and time duly filled in **Annexure “A”**.

The same tender will be available on institutional website i.e., **[www.iiml.ac.in](http://www.iiml.ac.in)** interested vendors/agencies are requested to download the same from there itself.

The quotation must be in a **SEALED Envelope** and send by **SPEED POST/COURIER/BY HAND**. Quotations received after the due date/time shall not be considered for further processing. The duly filled application along with enclosures should be reached by **19.02.2025 till 05:00 PM in the TENDER BOX placed at Administrative Building, GF, Indian Institute of Management Lucknow Noida Campus B-1, Sector 62, NOIDA – 201 307**.

Name of work	:	<b>Civil and Painting work at IIML-NC</b>
Total Estimated Cost	:	<b>Rs 4,98,196/- Inclusive GST as applicable.</b>
Earnest Money	:	<b>Rs 10,000/- (Rupees Ten Thousand Only)</b>
Date of issue of tender document	:	<b>12.02.2025 (Tuesday)</b>
Last Date for submission of tender document	:	<b>19.02.2025 (Wednesday) up to 05:00 PM</b>
Date of opening of Quotation	:	<b>20.02.2025 (Thursday) at 11:30 AM</b>
Starting of work	:	<b>Within 02 days of the Date of work order</b>

Head Administration

Indian Institute of Management Lucknow  
Noida Campus



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### **Eligibility criteria for Bidders are as under:**

#### **ELIGIBILITY CRITERIA**

- The bidder must have Registration Number of the bidder's firm i.e., GSTIN and the PAN number allotted by the concerned authorities' proof of documents should be attach.
- Having one-year work experience in the Civil & Painting work.
- Vendor should be authorized by Asian/Berger/Nerolac Paint (Authorization letter should be attach)
- The firm must have **Registered Office in Delhi & NCR** (Address proof) should be attached.

Head Administration  
Indian Institute of Management Lucknow  
Noida Campus

## INSTRUCTION TO TENDERER

1. Tenderers must visit the site and see the means of access to the site, working terms and conditions, type and scope of work and acquaint themselves fully about the works to be carried out and all other factors governing the works before quoting his rate in Annexure: A. The Tenderer shall read the document carefully before filling it.
2. Intending bidders/tenderers are advised to visit website regularly till closing date of submission of tender for any Corrigendum/Addendum/Amendment.
3. **Earnest Money Deposit of Rs. 10,000/- (Rupees Ten Thousand only) should be deposited (before the last date) in the below account details.**

- **Payee Name : INDIAN INSTITUTE OF MANAGEMENT LUCKNOW-NOIDA CAMPUS**
- **Banker Name: AXIS BANK LTD.**
- **Account Number : 022010100356060**
- **IFSC Code :UTIB0000022**

Scanned Copy of receipt of the deposited as EMD should be attached

4. **The tenderer must deposit the EMD, without the submission of EMD is liable to rejected.**

### General Terms and Conditions

Quotations (RFQ) are invited from the Indian national agency/firms for Civil and Painting work at IIML-NC.

#### **Scope of Work:**

Agency/Firm has to do work for Civil and Painting work at IIM Lucknow Noida Campus.

The scope of work includes Civil and Painting work. Following work shall have to be carried out by the contractor in the prices / rates offered by him:

- A. The work includes Civil and Painting work as per the items indicated in the BOQ requirement / Relevant to the satisfaction of the Engineer in charge at IIML-NC. whatever required to complete the work in all respect.
- B. The rates Quoted includes all material, Labor costs, Transportation loading, storage, unloading cost whatsoever involved in completion of the work in all respect.
- C. The work should be completed to the satisfaction of the Engineer incharge
- D. Receiving of satisfactory completion of respective work as per the Institute format must be obtained by the Contractor before making any claim for such work.
- E. Contractor shall maintain proper housekeeping during the works and should remove all the debris/waste/damaged/ un used material after completion of respective work on their own risk and cost.
- F. All the material used/make as per BOQ or as instructed by the Engineer In charge.
- G. All the Debris/Malba etc. left after completion of the work shall be disposed off outside the campus on their own risk and cost.
- H. Each page of the tender document must be signed by the authorized signatory of the tenderer.
- I. **Contract shall be awarded to the firm (s) offering the lowest in overall total given in BOQ. The firm (L-1) will be awarded the work.**
- J. EMD of all unsuccessful tenderer shall be returned after finalization of contract. EMD of successful contractor shall be released after successful completion of work. No interest shall be paid on amount.
- K. **The work shall be completed within a stipulated time frame with 15-20 days maximum.**

**TERMS AND CONDITIONS:** - The bidder must ensure:

1. **Site Inspection:** Tenderer are requested to inspect the site before filling the Tender Documents. He/She must clarify all doubts regarding the nature of work, if any, before submission of the Tender Document. In this matter the Estate Office could be contacted on telephone No. 0120-6678532 for the purpose and any assistance in this regard.
2. Tenders not properly filled, mutilated, with incorrect calculations or generally not complying with the conditions are liable to be rejected. Tenderers should quote their rates both in figures and in words.
3. **Alterations in Tender Documents:** No alterations shall be made by the tenderer in any of the tender document, and if any alternations are made or any special condition attached, the tender is liable to be rejected.
4. **Acceptance of Tender:** The Institute does not bound to accept the lowest tender. The Institute also reserves the right to reject any or all the tenders, without assigning any reason(s).
5. **Payments:** The payment will be released only after satisfactory completion of complete work and verification by the Estate Office.
6. **Procurement Rights:** IIM Lucknow Noida Campus Reserves the right to curtail, enhance, conclude the quantity with entire or partial as mentioned in the RFQ.
7. Validity of rates should be of minimum 90 days.
8. The contractor shall use of best quality as per mentioned brand and workmanship and shall be strictly in accordance with the specifications and particulars contained/mentioned in this RFQ.
9. In case of supply of damaged/broken/distorted material for the work, the same should be replaced immediately without any extra cost.
10. The decision of IIM Lucknow Noida Campus regarding the short listing of the agencies shall be final and binding on all concerned.
11. All provisions of Contract Labour (Regulation & Abolition) Act 1970 should be strictly complied with.
12. **E.S.I. & Provident Fund Obligations:** The Contractor shall follow all rules and regulations required under this Act as may be in force from time to time. All employees engaged upon the works shall be covered under these schemes and the required amounts deposited by him directly with the concerned authorities. All records in connection with the above shall be properly maintained by the Contractor and produce for scrutiny by the Institute whenever called for.

- 13.** The employed workers for this contract are the SOLE responsibility of the Contractor. Any compensation for disengagement on account of death, disability of any labors(s) provided for deployment in the Institute, even if such disability manifests after the termination of the contract shall be the contractor's exclusive & sole liability and also responsibility.
- 14.** The Director of the Institute shall have absolute right to impose penalty for unsatisfactory services rendered by the contractor. The decision of the Director, Indian Institute of Management LUCKNOW regarding any disputes whatsoever arising out of the contract will be final and binding on the contractor.

**15. Pricing:**

Quote only for the items specified in this RFQ in **Annexure "A"**. No changes in the description of items from the tender document will be permitted. Need not suggest any alternative product or different configuration in the same product.

**16.Minor and Major Fatal Accident on Duty:**

The contractor is sole responsible for cases of minor and major both Fatal accident on duty. Institute has no role for any compensation to compensate the affected person.

**17.**The Bidder is advised to attach all supported documents as per tender notice.

**18.**If the tenderer fails to start the work within a stipulated time of receipt of letter of acceptance, the work shall be withdrawn.

**19.**The terms and condition/scope of work for Civil and Painting given in notice inviting tender are also part of the General Terms & Conditions. If any of these is in the contradictions, most favorable to the Institute will prevail upon.

**20.**The Director or Competent Authority, Indian Institute of Management, Lucknow reserves the right to reject one or all the tenders without assigning any reason. No claim, whatsoever, shall be entertained on this account.

**21.**Tenderer incorporating additional conditions are liable to be rejected.

**22.**Tenderers are advised to visit the Noida Campus and physically check the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.

**23.**No support of man power, material (Tools/ Machinery etc.), cartage or transport etc. will be provided by the Institute. All these have to be arranged by the contractor at their own cost.

**Disclaimer Clause:**

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the BOQ and the bidder has no claims against such right. The Institute

has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction **for dispute (s), if any, shall be Lucknow.**

**DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:**

“All disputes or differences whatsoever arising relating to the contract or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the party within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

(Signature of the Contractor or His authorized signatory)  
(Name with Official Seal/Stamp)



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**REQUEST FOR QUOTATION (RFQ) FOR THE FOR CIVIL & PAINTING WORK AT IIML-NC**

Sr. No.	PARTICULARS	DETAILS TO BE FILLED BY THE ORGANISATION/FIRM/AGENCY
1.	Name of the Organization/Firm /Agency	
2.	Address of the Organization/Firm/ Agency	
3.	Name of the Managing Director/ Director/ Owner/Proprietor (who signs the tender document). E-mail address Phone No/Mobile No.	
4.	GST No. of the Organization/Firm/ Agency. Attach a photocopy as documentary evidence.	
5.	PAN No of the Organization/ Firm/ Agency. Attach a photocopy as documentary evidence.	
6.	Having one-year work experience in the Civil & Painting work attached proof of documents.	
7.	Vendor should be authorized by Asian/Berger/Nerolac Paint (Authorization letter should be attach)	
8.	Non-Black Listing Certificate (Self declaration) on company letter head.	

I/We have read the terms and conditions of the tender document.

Place :  
Date :

(Signature of the Contractor or His authorized signatory)  
(Name with Official Seal/Stamp)



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**UNDERTAKING/ BLACK LISTING**

The Director  
 Indian Institute of Management Lucknow  
 Noida Campus  
 Plot B-1, Institutional Area,  
 Sector -62 Noida UP 201307.

**Enquiry No.:- IIML-NC/ESTATE/RFQ/ CIVIL AND PAINTING WORK /2025/03**

Dear Sir,

This is to notify you that our Firm/Company/Organization-----  
 ----- intends to submit a proposal for civil and Painting work at IIM Lucknow Noida Campus.

I/We have examined the terms & conditions of tender & specification. I/We undertake, if our bid is accepted, I/we execute the Civil and Painting work at IIM Lucknow Noida Campus in conformity with the terms & conditions & specifications of this Tender document.

I/we declare that our Firm/Company/Organization does not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment. I/We are not blacklisted by any Central/State Government/agency of Central/State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Date :

Yours Faithfully,

(Signature of the Bidder, with Official Seal)





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**REQUEST FOR QUOTATION (RFQ) FOR THE FOR CIVIL & PAINTING WORK AT IIML-NC**

**BILL OF QUANTITY**

**Annexure –A**

S.No	Description of Works	Unit	Qty	Rate	Amount
1.	Providing and Applying Wall, Ceiling Painting & touch up Putty work one coat Bison Emulsion Painting. All Cleaning done by contractor. Make- Asian, Berger, Putty- JK, Birla <b>MDP Rooms Size</b> Room Wall- 3.85 x 3.00 x 2Nos= 23.10 Sqmt Room Wall- 5.10 x 3.00 x 2Nos= 30.6 Sqmt Room Wall- 2.60 x 2.10 x 2Nos= 10.92 Sqmt Room Ceiling- 2.60 x 3.85= 10.01 Sqmt Room Ceiling- 5.10 x 3.85= 19.63 Sqmt Room Ceiling- 3.85 x 3.85= 14.82 Sqmt Toilet Wall- 2.40 x 0.50 x 2 Nos= 2.40 Sqmt Toilet Walll- 1.60 x 0.50 x 2 Nos= 1.60 Sqmt Toilet Ceiling- 2.40 x 1.60 = 4.00 Sqmt <b>Total Area= 107.51 Sqmt</b>	Nos.	38		
2.	Providing and Applying Wall, Ceiling Painting & touch up Putty work one coat Bison Emulsion Painting. All Cleaning done by contractor. Make- Asian, Berger, Putty- JK, Birla <b>Hostel Room with Attached Toilet.</b> Size- Room Wall- 3.60 x 2.95 x 2Nos= 21.24 Sqmt Room Wall- 2.95 x 2.95 x 2Nos= 17.41 Sqmt Room Ceiling- 3.60 x 2.95= 10.62 Sqmt Toilet Wall- 2.45 x 0.55 x 2 Nos= 2.70 Sqmt Toilet Walll- 1.45 x 0.55 x 2 Nos= 1.60 Sqmt Toilet Ceiling- 2.45 x 1.45 = 3.55 Sqmt <b>Total Area= 57.11 Sqmt</b>	Nos	54		

3.	Providing and Applying Wall, Ceiling Painting & touch up Putty work one coat Bison Emulsion Painting. All Cleaning done by contractor. Make- Asian, Berger, Putty- JK, Birla <b>Hostel Room with out Attached Toilet.</b> Room Wall- 3.60 x 2.95 x 2Nos= 21.24 Sqmt Room Wall- 2.95 x 2.95 x 2Nos= 17.41 Sqmt Room Ceiling- 3.60 x2.95= 10.62 Sqmt <b>Total Area= 49.27 Sqmt</b>	Nos	50		
4.	Providing and Applying Wall, Ceiling Painting & touch up Putty work one coat Bison Emulsion Painting. All Cleaning done by contractor. Make- Asian, Berger, Putty- JK, Birla Common Toilet. Wall- 6.20 x 0.50 x 2Nos= 6.20 Sqmt Wall- 5.50 x 0.50 x 2Nos= 5.50 Sqmt Celling- 6.20 x 5.50= 34.1 Sqmt <b>Total Area= 45.80 Sqmt</b>	Nos.	10		
5.	Providing and Fixing Toilet Floor & Wall Tiles Epoxy Grouts.	Nos.	92		
		Amount Rs.			
		Add GST 18% Rs.			
		<b>Total Amount Rs</b>			

**Inclusive GST as applicable.**

I/We read all the terms & conditions of this Tender document and hereby giving our acceptance to comply all the Terms & Conditions. Certified that all above information's are correct to the best of my/ our information, knowledge and belief. In case, if any information found incorrect, my candidature will be cancelled.

**Name & Signature of the Contractor with seal**