



**Indian Institute of Management Lucknow**

Prabandh Nagar, IIM Road, Lucknow-226 013 (U.P.) India

**भारतीय प्रबन्ध संस्थान लखनऊ**

प्रबन्ध नगर, आई आई एम रोड, लखनऊ-226 013 (उ.प्र.) भारत

January 30, 2019

## CORRIGENDUM No. 1

(Ref: Advertisement No. IIML/Rectt-01/2019 dated 2<sup>nd</sup> January 2019)

**Subject: Extension of the last date for receipt of applications for the post of Financial Advisor-cum-Chief Accounts Officer (Pay Level-12; Rs. 78,800 - 2,09,200)**

1. This is with reference to the advertisement No. IIML/Rectt-01/2019 released in newspapers and uploaded on the Institute website ([www.iiml.ac.in](http://www.iiml.ac.in)) on 2<sup>nd</sup> January 2019, vide which applications were invited for the post of **Financial Advisor-cum-Chief Accounts Officer**.
2. The last date for receipt of applications is extended up to 18<sup>th</sup> February 2019 (5:00 PM).
3. All other terms and conditions of the above referred advertisement remain unchanged.

*A. Mishra*

*30/1/2019*

(Anurag)

Senior Administrative Officer (Estt.)

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[www.iiml.ac.in](http://www.iiml.ac.in)



# INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Advertisement No. IIML/Recvt-01/2019

January 2, 2019

## VACANCY NOTIFICATION FOR NON-TEACHING POST

Indian Institute of Management Lucknow (IIML) invites applications for the following post on direct recruitment basis:

Name of Post & Pay Level	No of Post	Eligibility Criteria
<b>Financial Advisor-cum-Chief Accounts Officer</b>  Pay Level-12 (Rs.78,800 - 2,09,200)  (Pre-revised PB-3 + GP Rs. 7600/-)	01 (UR)	<b>Qualifications:</b> The applicant should be possessing ACA/AICWA or MBA (Finance)/M.Com with minimum 60% marks.  <b>Experience:</b> Minimum 10 years experience with sound knowledge of Central Govt. rules relating to Accounts/Audit, Service conditions, Treasury and Finance, with at least 3 years experience in the immediate lower Pay Level i.e. Pay Level-11 (Pre-revised PB-3 + GP Rs.6600/-) or equivalent.  The job among other things requires Financial / Budgetary planning and control, Resources Generation, Control of Accounts, Investment Planning Management Reporting and Audit Expertise in using computer systems for processing/retrieval of accounts/finance related data.  <b>Age:</b> Not exceeding 50 years.

### GENERAL CONDITIONS:

- 1) All other allowances are as applicable to Central Govt. employees stationed at Lucknow.
- 2) Persons working in Central Government/State Government / Public Sector Undertakings / Autonomous Bodies etc. should send their applications either through proper channel or should furnish 'No Objection Certificate' at the time of interview.
- 3) Crucial date for determining the age limit shall be the closing date for the receipt of applications from the candidates. The age limit is relaxable to candidates belonging to SC/ST/OBC/PWD category as per Central Govt. rules for which Applicants have to attach the necessary certificates as prescribed by the Govt. of India.
- 4) There is no age limit for departmental candidates.
- 5) Mere fulfilling of the minimum advertised qualification and experience requirements DO NOT automatically entitle an applicant to be called for presentation-cum-interview.
- 6) All the applications received within the due date in response to this advertisement shall be considered by a Screening Committee and ONLY the candidates recommended by the Screening Committee will be called for presentation-cum-interview. The decision of the Institute will be final and the Institute will not entertain any correspondence in this respect.

- 7) Preference will be given to candidates who have working experience of IIM / IIT / IISER / Centrally Funded Institutions.
- 8) Incomplete applications or applications without self-attested copies of certificates/ testimonials or received after the last date are liable to be rejected.
- 9) Experience can be relaxed in case of exceptionally deserving candidates.
- 10) Higher start in the Pay Band may be given to the exceptionally qualified candidate (s).
- 11) The candidates are required to pay a non-refundable application fee of Rs.500/- (five hundred only) in the form of demand draft in favour of Director, Indian Institute of Management, payable at Lucknow. Application fee once paid shall not be refunded under any circumstances.
- 12) SC/ ST/PWD/Women candidates are not required to submit the application fee
- 13) **Selection Process** – The candidates are required to make a brief presentation followed by personal interview. The presentation will be of 15 minutes duration for which the topic will be indicated in the interview letter.
- 14) Campus stay is compulsory for which a suitable unfurnished accommodation will be provided in the IIM Lucknow campus as per the norms of the Institute subject to availability of the accommodation.
- 15) Outstation candidates called for interview will be reimbursed AC II to-and-fro actual railway fare by the shortest route on production of relevant tickets.
- 16) In case of any inadvertent mistake in the process of selection, which may be detected at any stage even after issue of the appointment letter, the Institute reserves the right to modify, withdraw or cancel any communication made to the Applicant.
- 17) Candidates are advised to visit the website of IIM Lucknow ([www.iiml.ac.in](http://www.iiml.ac.in)) regularly for any updates, amendments, and corrigendum. It will be placed on the Institute website only.
- 18) IIML reserves the right not to fill the post, if it desires so.
- 19) Canvassing in any form will be a disqualification.
- 20) Legal disputes, if any, will be restricted within the jurisdiction of Lucknow only.

### **How to Apply:**

Interested and eligible candidates should submit their application **ONLY** in the prescribed **Application Form** available in the Institute's website ([www.iiml.ac.in](http://www.iiml.ac.in)) along with self-attested photocopies of certificates relating to educational qualifications, experience, caste etc. and a recent passport size photograph affixed on the application. Applications should reach to the Undersigned on or before **30<sup>th</sup> January 2019 (5:00 PM)–18<sup>th</sup> February 2019 (5:00 PM)**. The envelope containing the applications should be clearly superscribed in bold "**Application for the post of FA-cum-CAO**".

***For any query/clarification please feel free to contact Senior Administrative Officer (Rectt.) 0522-6696919 or Recruitment Section 0522-6696940.***

**Officer on Special Duty**  
Indian Institute of Management  
Prabandh Nagar, Off Sitapur Road  
Lucknow – 226 013



# INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

## APPLICATION FORM

POST APPLIED FOR .....

1. NAME \_\_\_\_\_

2. FATHER'S/  
HUSBAND'S NAME \_\_\_\_\_

3. PERMANENT  
ADDRESS \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

4. ADDRESS  
FOR  
COMMUNICATION \_\_\_\_\_

TELEPHONE NO. \_\_\_\_\_

E-MAIL \_\_\_\_\_

5. DATE OF BIRTH \_\_\_\_\_ SEX : MALE / FEMALE

AGE AS ON LAST DATE OF APPLICATION \_\_\_ YEARS \_\_\_ MONTHS \_\_\_ DAYS

6. A. CASTE \_\_\_\_\_ SUB-CASTE \_\_\_\_\_

B. WHETHER BELONGS TO GEN./SC/ST/OBC/EX-SERVICEMEN \_\_\_\_\_

C. WHETHER PHYSICALLY HANDICAPPED: YES/NO, IF YES, PLEASE SPECIFY  
VH/HH/OH.....

(attach the documentary proof, if belongs to SC/ST/OBC/PH categories)

7. IDENTIFICATION MARKS \_\_\_\_\_

8. NATIONALITY \_\_\_\_\_

9. GENERAL CONDITION OF HEALTH  
NORMAL/ HANDICAPPED (SPECIFY DETAILS) \_\_\_\_\_

HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_ BLOOD GROUP \_\_\_\_\_

10. MARITAL STATUS: MARRIED / UNMARRIED  
OTHER (SPECIFY) \_\_\_\_\_

PASTE  
RECENT  
PASSPORT  
SIZE  
PHOTOGRAPH  
HERE





17) ANY OTHER RELEVANT INFORMATION

.....  
.....

18) Details of Demand Draft

Amount Rs. ....

Demand Draft No. ....

Drawn on (Name of Bank) .....

**DECLARATION**

I hereby declare that the information furnished above is true to the best of my knowledge and belief. If at any time it is found that I have concealed any information or have given any incorrect data, my candidature/appointment, may be cancelled/terminated, without any notice or compensation.

DATE : \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_

**(For use of the forwarding office)**

(For candidates who are working under Govt./PSU/Autonomous Institutions etc.)

(i) Certified that Shri/Smt./Kum\_\_\_\_\_ is working in this institution/organization\_\_\_\_\_ (Office/ Department), which is a Central Govt./State Govt./Autonomous body of Central/ State Govt./PSU/Private Organization on Regular/Temporary/adhoc basis since\_\_\_\_\_ and that entries made /particulars furnished by him/her have been checked and verified and found correct as per office records.

(ii) It is also certified that there is no vigilance/disciplinary case pending or being contemplated against him/her and his/her integrity is beyond doubt.

Date.....

Signature .....

Place.....

Name of the forwarding officer .....

Designation .....

Office Stamp (seal)