



Indian Institute of Management, Lucknow
Prabandh Nagar, Off Sitapur Road
Lucknow- 226013 (U.P.), India

Application Invited for the Position of Academic Assistant/Associate

Position: Academic Associate/ Academic Assistant

8th July 2021.

Number of Persons: One/Two

Area: Human Resource Management

Job Description:

The candidate is expected to assist faculties in preparation of course material, documentation, grading of class participation, grading of quizzes, examinations, assignments, invigilation etc. They are expected to coordinate with program offices for arranging for exams/quizzes, distribution of course materials and perform any other related activities of the Institute. In addition, they shall assist the faculty in their research work. For candidates wishing to pursue career in research/teaching, this assignment provides opportunity to work with the faculty of IIM Lucknow and learn requisite skill.

Qualification and Experience:

- MBA/Post-graduation in, Psychology, Sociology, Social Work or related subject.
- Proficiency in understanding and working with computers, especially MS Office and MS Excel.

Duration of Appointment:

Six Months (Extendable up to 9 Months). Appointment shall be purely on contractual basis.

Consolidated Salary:

Rs. 19,000/- to Rs 29,000/- per month depending on educational qualification, relevant teaching/research exposure and professional experience. No other allowances or benefits are admissible.

How to apply:

- Interested individuals must fill up the application form on the IIML website using the following link only:
https://docs.google.com/forms/d/12ag3q3JtyJ0nOiTIxHFtK7IOsKheQvSEWJF_nXSPuoE/edit
- Hardcopies of applications will not be entertained.
- You may write to acad_pp@iiml.ac.in in case you face any difficulty in online application

Last Date for Receiving Application:

- The last date of applying is **15th July 2021 (23:59 hrs).**
- Only shortlisted candidates will be invited for a personal interview. The instructions for the interview will be given in the email to such candidates.