Indian Institute of Management Lucknow

Prabandh Nagar, IIM Road, Lucknow — 226013 (U.P.), India

Date: March 06, 2026

Advertisement for the Post of Academic Assistant (Finance & Accounting)

Applications are invited from eligible candidates for the position of Academic Assistant in the Finance and Accounting Area under Prof. Prakash Singh at IIM Lucknow (Noida Campus).

Eligibility Criteria and Job Specification:

Educational qualifications:

1) The candidate must possess a MBA degree, preferably with specialisation in Finance
2) An excellent academic record with First Class throughout, including Postgraduation in Management, from a reputed institute or university, completed in regular mode.
3) Those candidates with relevant experience will be given preference.

Desirable Skills:

Relevant experience in academic administration at academic institutions, contributing to the effective management of academic programs, and administrative coordination.

Job Specification:

Assisting the faculty member in preparing for the class, gathering required material for class discussion, preparation of quiz and selection of case studies etc, and also assisting in evaluation and grading. May also be asked to assist in conducting primary research, data collection and analysis.

Emoluments: The selected candidate will receive a consolidated monthly fellowship of Rs. 40,000/- plus HRA as per applicable norms.

Mode of Selection: Applications received in response to the advertisement will be scrutinized, and shortlisted applicants will be invited for a personal interaction and document verification, accompanied by the original documents. Based on qualifications, experience & outcome of personal interaction, the candidate will be selected.

General Terms and Conditions:

1) **The position is purely contractual in nature.** The candidate selected for the above post will be appointed on a contractual basis for an initial period of one year, which may be extended further based on performance and institute requirements.
2) Incomplete/Ineligible applications will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the interview.
3) Please note that only selected candidates will be intimated. No other query will be entertained.
4) No TA/DA will be paid for attending the interview, if called for.
5) Canvassing through any means will be taken seriously, and the candidate is liable to be rejected.

How to apply:

Please fill the form using the following link

https://forms.gle/NRqv5YZ7eNxwes2BA

by **March 20, 2026 (Friday)**, up to **05:00 PM**. No other mode of application will be accepted. For any query, you may write at p_singh@iiml.ac.in .

Note: Applications received after the last date and those with incomplete information will be summarily rejected.

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