



**IIM LUCKNOW ENTERPRISE INCUBATION CENTRE (IIML EIC)
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW**

Noida Campus at B1, Institutional Area, Sector 62, Noida- 201307

IIML EIC is hosted by IIM Lucknow, supported by NSTEED, DST, Government of India, and the Uttar Pradesh Government

VACANCY

NOTIFICATION

Subject: Recruitment for the position of Programme Manager on contract for Entrepreneurship Programme at IIML EIC

IIML- EIC invites applications from interested and eligible candidates for the selection of **two positions (02) of Programme Manager** on contract for a period of 1 year, which may be considered further for extensions as per the project requirement & satisfactory industrial performance, and policy of the IIML EIC.

We're seeking a dynamic and organized Programme Manager (02 at Noida) for the execution of the entrepreneurship programme. The role involves travel between IIMLucknow EIC (All Campuses) for the smooth coordination of the programme. The role involves end-to-end coordination with participants, participant engagement, and program administration.

Job Description & Key Responsibilities:

- Assist Programme Lead in planning and execution of program cohorts;
- Coordinating & monitoring the training programme, participants' progress, and record keeping;
- Organizing & Coordinating expert sessions for cohort-based programs;
- Manage end-to-end communication with the participants of each cohort;
- Support reporting, documentation, and feedback analysis;
- Coordinate on ground logistics required for the cohorts and coordinate with the administration department for smooth logistic arrangements;
- Strong project management and documentation skills.

Skills & Knowledge Requirements:

- B Tech/ MBA/PGDM from a reputed institute with 5-8years of working experience.
- Minimum of 3+ years' experience in incubation, the startup ecosystem, capacity building, project management, and startup investment processes;
- Designing & execution of various startup programs in the past;

- Strong programme management role;
- Strong attention to detail, excellent communication, and collaboration skills;
- Ability to manage multiple projects and meet deadlines.

Compensation:

The consolidated remuneration will be in the scale between Rs. 6.00 Lacs to Rs. 9.00 Lacs (all-inclusive) with a break-up available with the incubator as per IIML EIC's policy.

GENERAL CONDITIONS

- Submit your application as per the link: [Click Here](#)
- The last date of submitting the online application is 05 October, 2026, before 11:59 PM
- All the received applications for the said post will be shortlisted, and only the shortlisted candidates will be invited through e-mail to appear in the interview on the scheduled date and time.
- The candidates have to produce their biodata along with a set of photocopies in support of their educational qualifications, experience, etc., at the time of the interviews. They should also bring all testimonials in their original form for verification purposes.
- There will be multiple rounds of interviews as deemed appropriate by the management.
- No TA/DA or any other incidental expenses will be reimbursed for attending the interview.
- Initial appointment will be for 1 year on consultant, renewable further, subject to project requirement & satisfactory industrial performance of the incumbent and the need of the IIML-EIC.
- The compensation will be decided depending on qualification, experience, last drawn salary, and relevant factors.
- Candidates are advised to visit the website of IIM Lucknow (www.iiml.ac.in/) (www.iimlincubator.com) regularly for updation, amendments, and corrigenda (if any). It will be placed on the Institute website only.
- IIML-EIC reserves the right not to fill the above position if it desires so.
- Canvassing in any form will be a disqualification.

MD, IIML- EIC

**Indian Institute of Management- Noida Campus B-1, Institutional Area,
Sector-62, Noida**