



**IIM LUCKNOW ENTERPRISE INCUBATION CENTRE (IIML EIC)
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW**

Noida Campus at B1, Institutional Area, Sector 62, Noida- 201307

IIML EIC is hosted by IIM Lucknow, supported by NSTEED, DST, Government of India, and the Uttar Pradesh Government

VACANCY

NOTIFICATION

Subject: Recruitment for the position of Program Manager- Incubation (Consultant Role) on contract at IIML EIC

IIML- EIC invites applications from interested and eligible candidates for the selection of **two positions (02) of Program Manager-Incubation** on contract for a period of 1 year, which may be considered further for extensions as per the project requirement & satisfactory performance, and policy of the IIML EIC.

We are looking for 02 dynamic Program Manager to manage the existing Incubation program along with the development of new programs. The role involves operations & incubation support, ensuring startups receive the right strategic guidance and support.

Post- Program Manager-Incubation

Job Description & Key Responsibilities:

The selected candidate will support the day-to-day operations and program execution. The role focuses on startup onboarding, incubation program management, ecosystem engagement, and operational coordination to ensure effective functioning of the incubator and support startups growth. The candidate would be responsible for smooth functioning and lead the following activities:

- To design, execute & run end-to-end Incubation & Startup Programs along with existing IIML EIC programs
- Work as an individual contributor to plan the incubation programs ranging from the process of calling for startup applications, organize expert evaluations, manage legal paperwork, followed by startup onboarding ensuring strong engagement with all stakeholders.
- Prepare monthly and quarterly reports, track budgets, and manage compliance and documentation
- Maintain detailed records of the portfolio startups, track performance metrics, conduct regular review meetings with founders to assess support needs & recommend internal or external interventions to fill the gaps.
- Prepare startups for fundraising through focused training sessions, pitch deck reviews, mock investor pitches etc

- Act as a SPOC to manage day-to-day operation of the incubation centre while ensuring smooth functioning of the facilities.
- To design and execute marketing strategies & promotional activities for various programs & events in guidance with department head

Skills & Knowledge Requirements:

- BTech or Masters in Business/Technology/or other related fields with the total 3+ years of experience
- Minimum of 1 year experience in incubation, startup ecosystem, startup investment processes.
- Knowledge of Industry 4.0, AI solutions company preferred Strong attention to detail, excellent communication and collaboration skills
- Ability to manage multiple projects and meet deadlines

Compensation:

The consolidated remuneration will be in the scale between Rs. 6.00 Lacs to Rs. 9.00Lacs (all-inclusive).

GENERAL CONDITIONS

- Submit your application as per the link: [Click Here](#)
The last date of submitting the online application is 30th June,2026, before 11:59 PM
- All the received applications for the said post will be shortlisted, and only the shortlisted candidates will be invited through e-mail to appear in the interview on the scheduled date and time.
- The candidates have to produce their biodata along with a set of photocopies in support of their educational qualifications, experience, etc., at the time of the interviews. They should also bring all testimonials in their original form for verification purposes.
- There will be multiple rounds of interviews as deemed appropriate by the management.
- No TA/DA or any other incidental expenses will be reimbursed for attending the interview.
- Initial appointment will be for 1 year on contract, renewable further, subject to project requirement & satisfactory industrial performance of the incumbent and the need of the IIML-EIC.
- The compensation will be decided depending on qualification, experience, last drawn salary, and relevant factors.
- Candidates are advised to visit the website of IIM Lucknow (www.iiml.ac.in/)/
(www.iimeic.com) regularly for updation, amendments, and corrigenda (if any). It will be placed on the Institute website only.
- IIML-EIC reserves the right not to fill the above position if it desires so.
- Canvassing in any form will be a disqualification.

MD, IIML- EIC

**Indian Institute of Management- Noida Campus B-1, Institutional Area,
Sector-62, Noida**